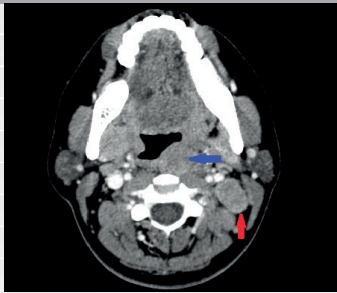


# Turkish Archives of Otorhinology



Official Journal of the  
Turkish Otorhinology  
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# Turkish Archives of Otorhinolaryngology

## Aims and Scope

The Turkish Archives of Otorhinolaryngology (Turk Arch Otorhinolaryngol) is the scientific, peer reviewed, open access journal of the Turkish Otorhinolaryngology Head and Neck Surgery Society. The journal is released at three-month intervals, in March, June, September and December, and one volume of the journal comprises four issues. The journal's publication language is English.

The aim of the journal is to publish qualified original clinical, experimental and basic researches on ear, nose, throat, head and neck diseases and surgery, reviews that contain sufficient amount of source data conveying the experiences of experts in a particular field, case reports and original images of rare clinical pictures which would shed light on the clinical practice and which were not previously published, letters from the readers and experts concerning the published studies, articles about general practice and subject of the journal with historical content, memories of scientific significance, educative and catechetical manuscripts about medical deontology and publication ethics.

Target audience of the journal includes academic members, specialists, residents and other relevant health care professionals in the field of ear, nose, throat, and head and neck disorders and surgery.

The editorial and publication processes of the journal are shaped in accordance with the guidelines of the International Committee of Medical Journal Editors (ICMJE), World Association of Medical Editors (WAME), Council of Science Editors (CSE), Committee on Publication Ethics (COPE), European Association of Science Editors (EASE), and National Information Standards Organization (NISO). The journal is in conformity with the Principles of Transparency and Best Practice in Scholarly Publishing ([doaj.org/bestpractice](http://doaj.org/bestpractice)).

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# Turkish Archives of Otorhinolaryngology

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- 2 Drafting the work or revising it critically for important intellectual content; AND
- 3 Final approval of the version to be published; AND
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**Original Articles:** This is the most important type of article since it provides new information based on original research. The main text of original articles should be structured with Introduction, Methods, Results, Discussion, and Conclusion subheadings. Please check Table 1 for the limitations for Original Articles.

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**Letters to the Editor:** This type of manuscript discusses important parts, overlooked aspects, or lacking parts of a previously published article. Articles on subjects within the scope of the journal that might attract the readers' attention, particularly educative cases, may also be submitted in the form of a "Letter to the Editor." Readers can also present their comments on the published manuscripts in the form of a "Letter to the Editor." Abstract, Keywords, and Tables, Figures, Images, and other media should not be included. The text should be unstructured. The manuscript that is being commented on must be properly cited within this manuscript.

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Figures, graphics, and photographs should be submitted as separate files (in TIFF or JPEG format) through the submission system. The files should not be embedded in a Word document or the main document. When there are figure subunits, the subunits should not be merged to form a single image. Each subunit should be submitted separately through the submission system. Images should not be labeled (a, b, c, etc.) to indicate figure subunits. Thick and thin arrows, arrowheads, stars, asterisks, and similar marks can be used on the images to support figure legends. Like the rest of the submission, the figures too should be blind. Any information within the images that may indicate an individual or institution should be blinded. The minimum resolution of each submitted figure should be 300 DPI. To prevent delays in the evaluation process, all submitted figures should be clear in resolution and large in size (minimum dimensions: 100 × 100 mm). Figure legends should be listed at the end of the main document.

All acronyms and abbreviations used in the manuscript should be defined at first use, both in the abstract and in the main text. The abbreviation should be provided in parentheses following the definition.

When a drug, product, hardware, or software program is mentioned within the main text, product information, including the name of the product, the producer of the product, and city and the

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Original Article	3500	250 (Structured)	30	6	5 or total of 10 images
Review Article	5000	250	50	6	10 or total of 15 images
Case Report	1000	200	10	No tables	4 or total of 8 images
Letter to the Editor	500	No abstract	5	No tables	No media
Clinical Images	500	No abstract	5	No tables	3 or total of 7 images





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country of the company (including the state if in USA), should be provided in parentheses in the following format: "Discovery St PET/CT scanner (General Electric, Milwaukee, WI, USA)"

All references, tables, and figures should be referred to within the main text, and they should be numbered consecutively in the order they are referred to within the main text.

Limitations, drawbacks, and the shortcomings of original articles should be mentioned in the Discussion section before the conclusion paragraph.

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While citing publications, preference should be given to the latest, most up-to-date publications. If an ahead-of-print publication is cited, the DOI number should be provided. Authors are responsible for the accuracy of references. Journal titles should be abbreviated in accordance with the journal abbreviations in Index Medicus/ MEDLINE/PubMed. When there are six or fewer authors, all authors should be listed. If there are seven or more authors, the first six authors should be listed followed by "et al." In the main text of the manuscript, references should be cited using Arabic numbers in parentheses. The reference styles for different types of publications are presented in the following examples.

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**Book Section:** Suh KN, Keystone JS. Malaria and babesiosis. Gorbach SL, Barlett JG, Blacklow NR, editors. *Infectious Diseases*. Philadelphia: Lippincott Williams; 2004.p.2290-308.

**Books with a Single Author:** Sweetman SC. *Martindale the complete drug reference*. 34<sup>th</sup> ed. London: Pharmaceutical Press; 2005.

**Editor(s) as Author:** Huizing EH, de Groot JAM, editors. *Functional reconstructive nasal surgery*. Stuttgart-New York: Thieme; 2003.

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When submitting a revised version of a paper, the author must submit a detailed "Response to the reviewers" that states point by point how each issue raised by the reviewers has been covered and where it can be found (each reviewer's comment, followed by the author's reply and line numbers where the changes have been made) as well as an annotated copy of the main document. Revised manuscripts must be submitted within 30 days from the date of the decision letter. If the revised version of the manuscript is not submitted within the allocated time, the revision option may be canceled. If the submitting author(s) believe that additional time is required, they should request this extension before the initial 30-day period is over.

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Dear Colleagues,

I would like to report on the developments of the last four years with Turkish Archives of Otorhinolaryngology (TAO) which is the official journal of Turkish Society of Otorhinolaryngology and Head & Neck Surgery.

Turkish Archives of Otorhinolaryngology has been in publication since November 1962 and it is a great honor to serve as the Editor in Chief of this prestigious journal, which has had a historic and ongoing importance on our specialty in Turkey.

Since our inclusion in Web of Science Emerging Sources Citation Index and PubMed Central (PMC) the visibility of our content and the recognition of our journal in the international arena increased significantly.

**Table 1.** Change in the number of submitted articles and rejection rates according to the years

	2015	2016	2017	2018	2019*
Number of submissions	89	97	129	177	55
Rate of submissions from foreign countries	%5	%18	%17	%25	%25
Rate of rejection	%61	%54	%62	%73	%81

\* Results of the first two months

**Table 2.** Details of the submitted articles between 2015 and 2019\*

Year	Original Research	Review	Case Report	Letter to Editor	Others	Total
2015	42	13	33	1	0	89
2016	53	3	40	1	0	97
2017	71	5	44	6	3	129
2018	101	5	63	3	5	177
2019	30	2	21	2	-	55
Total	297	28	201	13	8	547

\* Results of the first two months

While the number of articles we received was 89 in 2015, this number was 97 in 2016, 129 in 2017 and 177 in 2018. In this four-year period, 170 articles from 12 countries were published in 16 issues. Acceptance rate of a scientific journal is an important criterion in evaluating the quality of that journal. While this rate was 39% for us in 2015, it decreased to 27% at the end of 2018 (Table 1, 2).

Our Editorial Board also performed multiple training activities on scientific writing and publishing during various otorhinolaryngology and head & neck surgery meetings in Turkey. We have organized two workshops in 38<sup>th</sup> and 39<sup>th</sup>



# Turkish Archives of Otorhinolaryngology

annual meetings with the contributions of the Turkish Society of Otorhinolaryngology and Head & Neck Surgery. The workshops were titled “Future of Turkish Otorhinolaryngology Publishing” and “Scientific Paper Writing”. Also a panel session “ask the editor” was held in the 40<sup>th</sup> annual meeting. Authors of three best research articles and three outstanding reviewers of each year were presented with awards and certificates by our national society. We wish to continue these activities in 2019, especially targeting our younger colleagues.

The most important development that emerged with our journal with the first issue of 2019 is the change of the publication language to English. English is considered to be the language of science internationally and publication in English is inevitable for a journal like ours which is trying to make an international impact. We anticipate that this change, which will benefit us in terms of time, labor and cost in publishing processes, will also indirectly facilitate the inclusion of our journal in major international directories or indexes.

Increasing the quality of the articles published in TAO is very important for the journal’s citation activity which is a very significant factor in the calculation of our journal’s impact on our field. For this reason, we trust that our contributors will continue providing us with the high quality research papers and thorough and constructive evaluations also in 2019.

We would like to thank our readers, authors, reviewers for the great support they have provided during the last few years, our national society for their unwavering contributions, and finally our publisher, which we have worked with in close collaboration.

Sincerely,

Taner Kemal Erdağ, MD